



4th FANUS Conference

26-29 AUGUST 2019, KIGALI, RWANDA

GENERAL INFORMATION

Arrival

At your arrival at Kigali International Airport, you will meet the people sent by your hotel and they will have a sign with your name. Please make sure you settle this with the hotel you are staying in. If the Hotel doesn't pick you up, you can take a cab from the airport to your Hotel and the cost is not greater than \$20.

In case you encounter any problems at the airport please contact your Hotel number or Fanus Event Manager Muhoza Liane Mutaganzwa, +250788309836.

Visa and Health Requirements

Visa to Rwanda are issued on arrival or from Rwandan Embassies. Optionally you can apply online at the official website of the DGIE which is www.migration.gov.rw or the Government portal www.irembo.gov.rw only.

There is no single affiliated Agent that is authorized to apply for visa on your behalf. Such Agents may mislead you and charge more than the visa fees.

The visa fees must not exceed 30 USD for single entry visa. Refer to the following link to know the standard rates of visa fees at <https://www.migration.gov.rw/index.php?id=249>

- **Travel document:**

An applicant should have a valid passport or another acceptable travel document.

The document must have a validity of at least 6 months on the day of entry in Rwanda.

- **Health requirements:**

A vaccination certificate may be required at the border post. In the event of a major disease outbreak, specific requirements could be set and put to the knowledge of the public.

You will be required to carry your International Medical Insurance for you to be on the safe health side

- **Visa fees:**

These are fees for processing of applications. If applications are refused, or withdrawn by the applicant, refunds of fees will not be made.

- **Financial requirements:**

An applicant must have sufficient funds to cover the costs of their stay in Rwanda. Evidence for such funds may be requested online, at the Rwandan foreign mission or at the entry point.

Accommodation Accommodation is to be arranged by participants themselves. Below are hotels and guest houses with negotiated prices for your consideration. They are located in a working distance from the conference venue.

Hotel	Prices	Contact (Telephone and Website) (+250)	Distance from the conference venue
LEMIGO Hotel	A Standard Room is 150 USD per night taxes inclusive. The Deluxe room rate is 200 USD/Night. Junior Suite is 300 USD/Night 400 USD for an Executive Suite Executive Apartment is 500 USD/Night	Gratien Kalima fom@lemigohotel.com CC lemigo@lemigohotel.com	
Grazia Apartment	100 \$ PER ROOM	0788 862 351 https://www.graziaapartments.com/en-us	8 M (across the street)
Civitas Hotel	Standard room at 70\$	0788 887 823 http://civitashotelrwanda.com/	1.8KM
The Mirror Hotel	Standard room at 60\$ 2-bed apartment at 80\$	0783 705 716 http://www.themirrorwanda.com/	1.9KM
Chez Landon Hotel	Different Standard rooms at 70\$....95\$...118\$	0788 385 300 https://www.chezlando.com/	2KM
Beausejour Hotel	Hotel at \$60 guest house at 30 \$	0788 388 885 http://www.beausejourhotel.rw/	1.2KM
The Manor Hotel	2-bed room at 100\$	0786 654 435 https://www.themanorkigali.com/	3.6 KM
KIGALI Diplomate Hotel	80 \$ per room	0782 083 001	1 KM
KIGALI DIPLOMAT APARTMENT	3 room-apartment at 60\$	0788767359	3KM
CARI hotel:	50\$ PER ROOM 3 -BED APPARTMENT at 60 \$	0788767359 https://www.hotels.com/ho506809/cari-hotel-kigali-rwanda/	1KM
ROMALO GUEST HOUSE	35\$ PER ROOM	0788301453 https://romalo-guesthouse-kigali.booked.net/	1.5KM
WAILERS GUEST HOUSE	Different Standard rooms at 25 \$ and \$35	0788769655	3.4KM

Meeting venue The conference will take place at LEMIGO Hotel, Kigali, Rwanda.

Currency & Exchange Rates The official currency of the Rwanda is Rwandan Franc (Rwf). Foreign currency exchange facilities are available at the Kigali International Airport. There are also Forex Bureau in Kigali and your hotels where you can change the currency. You will be expected to present your passport and ticket for you to be assisted with the exchange of the currency.

Weather

Kigali is currently experiencing temperatures with a daily high of 25-30°C during the day and dropping to 12-16°C at night. Warm clothing may be needed at night.

Departure from Kigali

Transport from and to the airport will be arranged by your Hotels. By the time you book a hotel, make sure you arrange with it the transfer from and to the airport.

Looking forward to welcoming you all in Kigali, RWANDA.